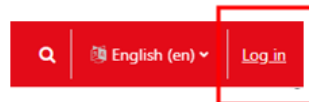


ADDING ADDITIONAL PARTICIPANTS IN LEARN2024

1. Go to <https://learn2024.ukzn.ac.za/> Click login at the **top right** of the homepage.

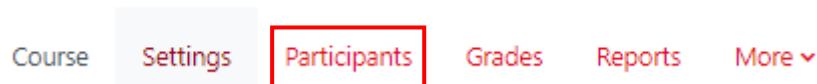


2. Enter your **UKZN LAN credentials** and click log in.



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3. Go to the course and select **Participants**.



- Please ensure the user you are attempting to enrol in your course has logged onto learn 2024, before attempting to enrol them. Click on Enrol Users enter the username OR email address OR staff/student number.

Course Settings **Participants** Grades Reports More ▾

Enrolled users ▾ **Enrol users**

- Once the search is complete, select the user you wish to add.

Enrol users ×

Enrolment options

Select users No selection

Search ▾

Assign role Student ▾

Show more...

Cancel Enrol users

Enrol users ×

Enrolment options

Select users No selection

khul ▾

Assign role

Show more...

Phumlani Khumalo 223001351, 223001351@stu.ukzn.ac.za, Edgewood, Edgewood Campus Student

Thulani Khumalo 17643, Khumalot5@ukzn.ac.za, Medical School, Information & Comm Tech

Cancel Enrol users

6. Click on the **Assign Role** drop-down arrow and select the role that applies.

Enrolment options

Select users No selection

Search ▼

Assign role

Show more...

Student ▼

Teacher
Non-editing teacher
Student

Cancel Enrol users

7. Click on Enrol Users to enrol the user.

Cancel Enrol users