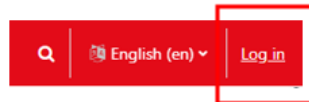


ADDING A TEXT AND MEDIA RESOURCE IN LEARN 2024

1. Go to <https://learn2024.ukzn.ac.za/>. Click on login at the top right of the homepage.



2. Enter your UKZN LAN credentials and click log in.



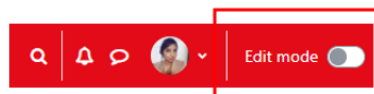
UNIVERSITY OF
KWAZULU-NATAL™
INYUVESI
YAKWAZULU-NATALI

Username: ebrahimc

Password:

Log in

3. At the top right of your course page, switch edit mode on. Editing icons and links will appear. You can now edit your page accordingly.



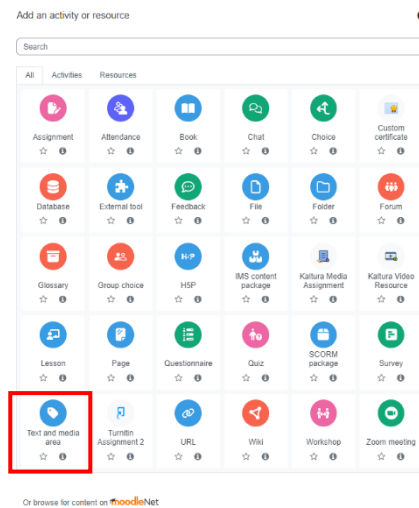
4. At the bottom left of the Section, click + Add an activity or resource.
The Add an activity or resource window will open.

Text and Media ✎

+ Add an activity or resource

Add topic

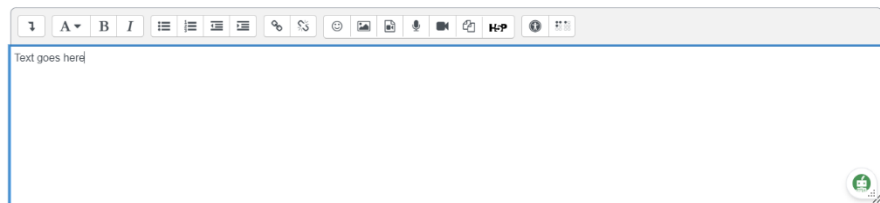
- In the Add an Activity or Resource window, select Text and Media. The Adding a new Text and Media page will open.



- Enter your text in the text field.

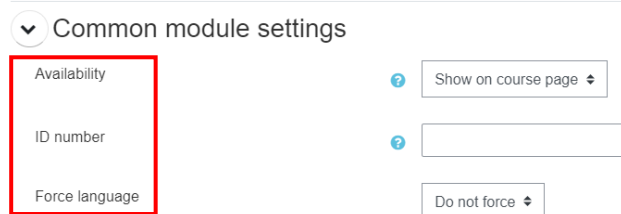
General

Text



The screenshot shows the 'Text' editor interface. At the top is a toolbar with various formatting options like bold, italic, underline, list, link, unlink, and more. Below the toolbar is a large text area with the placeholder text 'Text goes here'.

- In the common module settings section, you can set the availability and force language.



The screenshot shows the 'Common module settings' section. It contains three rows of settings. The first row is 'Availability' with a dropdown menu set to 'Show on course page'. The second row is 'ID number' with an empty text input field. The third row is 'Force language' with a dropdown menu set to 'Do not force'. The first three rows are highlighted with a red rectangular box.

8. The Restrict access section lets you set conditions for student access to the Text and Media activity, either by date or by prerequisite.

Note: During periods when access is restricted, the activity is completely hidden from students, on the course page, in the Gradebook, and in the course Calendar.

▼

Restrict access

Access restrictions

None

Add restriction...

9. In the activity completion section, you can allow completion tracking.

▼

Activity completion

Completion tracking

Expect completed on

?

Students can manually mark the activity as completed ▾

?

☐ Enable
 26 ▾
 October ▾
 2023 ▾
 10 ▾
 16 ▾
 📅

10. Click save and return to course or save and display. If you wish to cancel, simply click cancel.

Save and return to course

Save and display

Cancel

INSPIRING GREATNESS