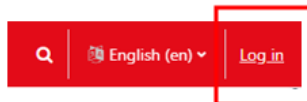


ADDING A QUIZ ACTIVITY IN LEARN2024

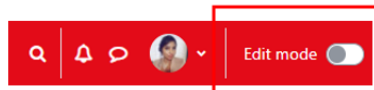
1. Go to <https://learn2024.ukzn.ac.za/>. Click on login at the top right of the homepage.



2. Enter your UKZN LAN credentials and click log in.

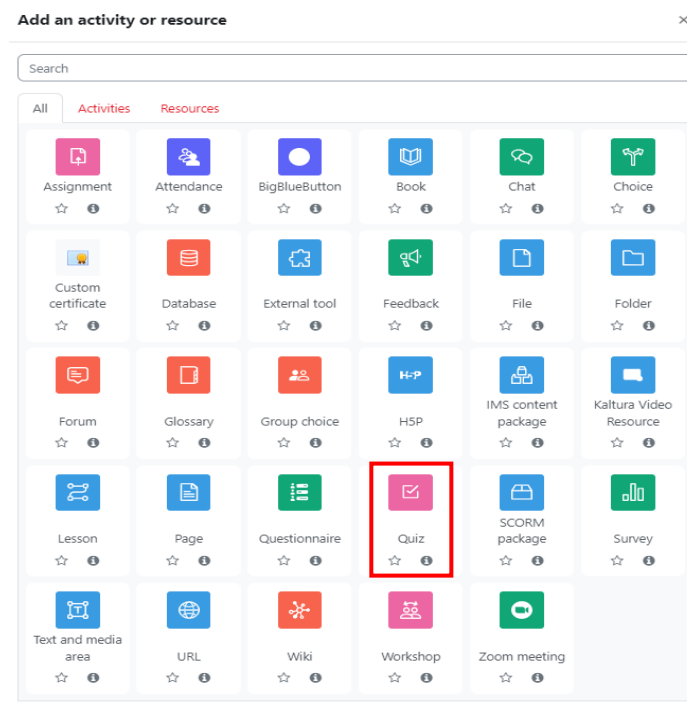


3. At the top right of your course page, switch edit mode on. Editing icons and links will appear. You can now edit your page accordingly.

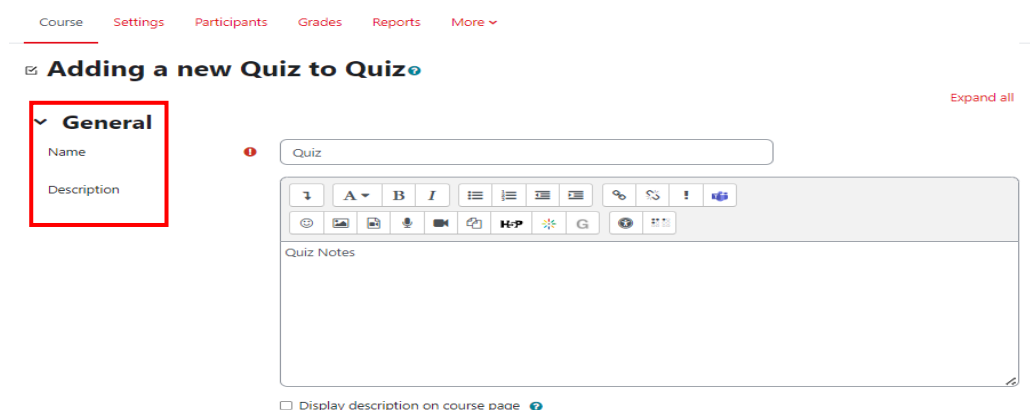


4. Navigate to the section where you would like to place the Quiz activity.

- At the bottom left of the section, click + Add an activity or resource.
The Add an activity or resource window will open. Select Quiz.



- Enter a name and description(the description is not mandatory) for the activity. Scroll down and click on Timing.



7. Enter the open and close periods for this quiz. You may also enable a time limit on your quiz.

Timing
Open the quiz
Close the quiz
Time limit
When time expires

☐ Enable 7 December 2023 14 58

☐ Enable 7 December 2023 14 58

minutes ☐ Enable

Open attempts are submitted automatically

Under the When time expires, there are three options

- Open attempts are submitted automatically
- There is a grace period when open attempts can be submitted, but no more questions are answered
- Attempts must be submitted before time expires, or they are not counted

Select the most appropriate option.

8. Scroll down and click on Question behaviour. Select No if you would not like the questions shuffled. If questions are shuffled, the students will be tested on the same set of questions. However, the questions will not appear in the same order.

How questions behave

There are various options that allow you to choose what will occur when a student interacts with a question. If, for example, you were using the quiz as a teaching tool for revision, you could select Immediate Feedback. If, however, you were using it in a testing context, you would select Deferred feedback.

▼ Question behaviour

Shuffle within questions

How questions behave

?

Yes

?

Deferred feedback

Show more...

▼ Question behaviour

Shuffle within questions

How questions behave

?

Yes

?

Deferred feedback

Adaptive mode

Adaptive mode (no penalties)

Deferred feedback

Deferred feedback with CBM

Immediate feedback

Immediate feedback with CBM

Interactive with multiple tries

Show more...

➤ Review options

➤ Appearance

➤ Safe Exam Browser

More detailed explanations of question behaviour can be found [here](#).

9. Click on Review Options

This section controls what information students will be shown when they review their past attempts at the quiz and during the attempt in adaptive mode. You can uncheck and recheck various options; however, as other options are dependent on other choices, you will find that some are not available at different points.

▼ Review options ?

During the attempt	Immediately after the attempt	Later, while the quiz is still open
☒ The attempt ?	☒ The attempt	☒ The attempt
☒ Whether correct ?	☒ Whether correct	☒ Whether correct
☒ Marks ?	☒ Marks	☒ Marks
☒ Specific feedback ?	☒ Specific feedback	☒ Specific feedback
☒ General feedback ?	☒ General feedback	☒ General feedback
☒ Right answer ?	☒ Right answer	☒ Right answer
☐ Overall feedback ?	☒ Overall feedback	☒ Overall feedback

After the quiz is closed

- ☒ The attempt
- ☒ Whether correct
- ☒ Marks
- ☒ Specific feedback
- ☒ General feedback
- ☒ Right answer
- ☒ Overall feedback

10. Click on Safe Exam Browser

There are three options available to you as a lecturer who requires the use of the Safe Exam browser. A safe exam browser is a tool that can be used to conduct e-assessments securely. The use of the Safe Exam Browser locks the workstation, so a student cannot use the internet or any files saved on the local machine. There is, however, no proctoring on this application. If you select to use the Safe Exam Browser, select Yes – Use SEB client configuration if you would like to use default values on this application.

▼ Safe Exam Browser

Require the use of Safe Exam ?
Browser

No

No

Yes – Configure manually

Yes – Upload my own config

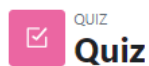
Yes – Use SEB client config

> Extra restrictions o

11. Scroll down and click Save and Display.

YOU HAVE NOW CREATED THE BASIC SETTINGS FOR YOUR QUIZ. THE SECOND PART IS ADDING THE QUESTIONS AND MARK ALLOCATION

[Save and return to course](#) [Save and display](#) [Cancel](#)



[Quiz](#) [Settings](#) [Questions](#) [Results](#) [Question bank](#) [More ▾](#)

[Mark as done](#)

Quiz Notes

[Add question](#)

Grading method: Highest grade

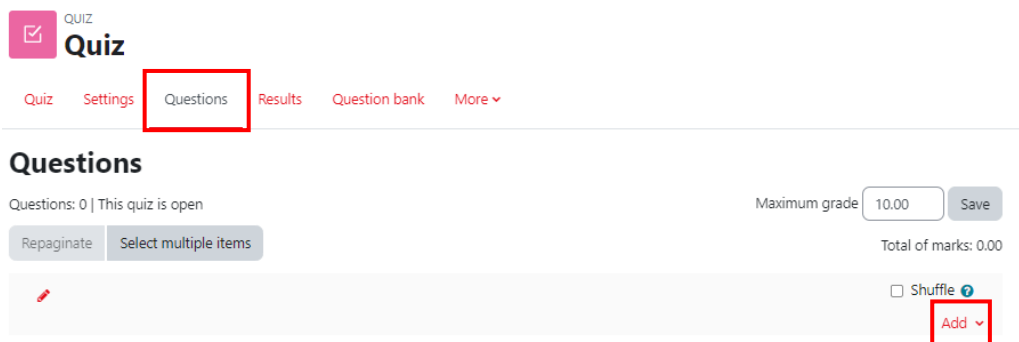
No questions have been added yet

[Back to the course](#)

12. Click on Add question, then add.

There are various ways to add a question to your quiz.

- You can add a new question.
- You can add a question from the question bank
- You can add a random question

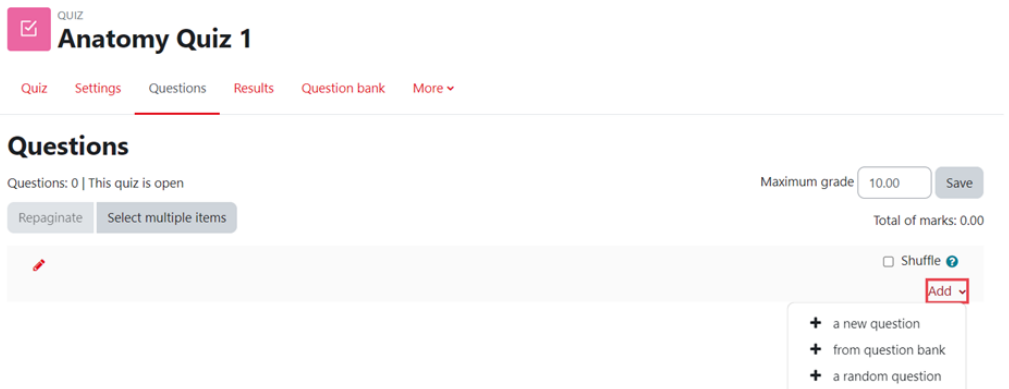


The screenshot shows the 'Quiz' interface with the 'Questions' tab selected. The 'Add' button is highlighted with a red box. The interface includes a 'Quiz' header, a navigation bar with 'Quiz', 'Settings', 'Questions', 'Results', 'Question bank', and 'More'. The 'Questions' section shows 'Questions: 0 | This quiz is open', a 'Maximum grade' of 10.00, and a 'Save' button. Below this are buttons for 'Repaginate' and 'Select multiple items'. A 'Total of marks: 0.00' is displayed. A 'Shuffle' checkbox is also present. The 'Add' button is highlighted with a red box.

→ Forum

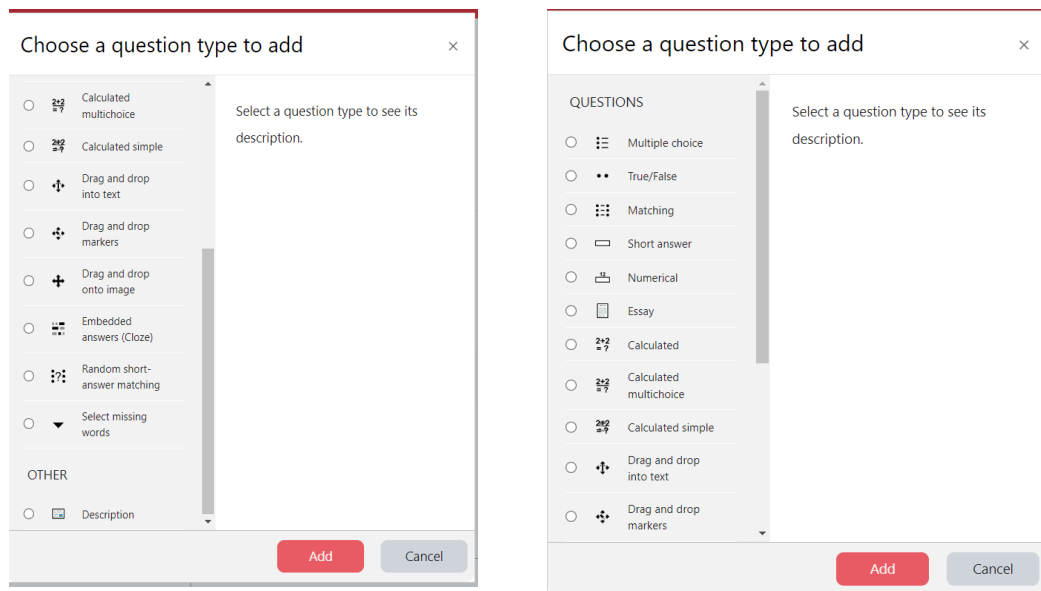
Jump to...

Home / LS_2024 / General / Anatomy Quiz 1 / Questions



The screenshot shows the 'Anatomy Quiz 1' interface with the 'Questions' tab selected. The 'Add' button is highlighted with a red box. The interface includes a 'Quiz' header, a navigation bar with 'Quiz', 'Settings', 'Questions', 'Results', 'Question bank', and 'More'. The 'Questions' section shows 'Questions: 0 | This quiz is open', a 'Maximum grade' of 10.00, and a 'Save' button. Below this are buttons for 'Repaginate' and 'Select multiple items'. A 'Total of marks: 0.00' is displayed. A 'Shuffle' checkbox is also present. The 'Add' button is highlighted with a red box. A dropdown menu is open, showing three options: '+ a new question', '+ from question bank', and '+ a random question'.

13. There are many question types available to you as a lecturer. Select the question type and click on the Add button. Complete all the required fields on the online form. More on question types can be found [here](#).



14. For extended documentation on question types, please visit the Moodle resource page [here](#). Repeat step 13 for as many questions and question types as you require.

15. Once you have added all the questions you require, ensure that the total number of marks for each question is equal to the maximum grade for your quiz.

Home / LS_2024 / General / Anatomy Quiz 1 / Questions

QUIZ
Anatomy Quiz 1

Quiz Settings Questions Results Question bank More ▾

Questions

Questions: 2 | This quiz is open

Repaginate Select multiple items

Maximum grade 15.00 Save

Total of marks: 15.00

☐ Shuffle ?

Page 1

Question ID	Question Text	Grade	Options
1	1 Lungi is your name	10.00	Always latest
2	2 What does UKZN stand for?	5.00	Always latest

Add ▾

16. Click on quiz to preview the quiz.

Home / LS_2024 / General / Anatomy Quiz 1 / Questions

QUIZ
Anatomy Quiz 1

Quiz Settings Questions Results Question bank More ▾

Questions

Questions: 2 | This quiz is open

Repaginate Select multiple items

Maximum grade 15.00 Save

Total of marks: 15.00

☐ Shuffle ?

Page 1

Question ID	Question Text	Grade	Options
1	1 Lungi is your name	10.00	Always latest
2	2 What does UKZN stand for?	5.00	Always latest

Add ▾

17. Click on Preview Quiz, then take the quiz.

[Home](#) / [LS_2024](#) / [General](#) / [Anatomy Quiz 1](#)

 QUIZ
Anatomy Quiz 1

[Quiz](#) [Settings](#) [Questions](#) [Results](#) [Question bank](#) [More ▼](#)

[Mark as done](#)

[Preview quiz](#)

Grading method: Highest grade

18. Should you wish to edit any quiz settings, you may navigate to the homepage, locate the quiz, turn edit mode on, and select the three dots to amend the quiz settings.

 QUIZ
Anatomy Quiz 1 

[Mark as done](#) 

 Add an activity or resource

Add topic

▼ Topic 1 

-  Edit settings
-  Move
-  Move right
-  Hide
-  Duplicate
-  Assign roles
-  Delete